



Swansea Bay City Region Joint Committee – 11 June 2020

Programme Risk Register and Project Issues Log

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| Purpose: | To consider current project issues and immediate SBCD programme risks |
| Policy Framework: | Swansea Bay City Deal (SBCD) Joint Committee Agreement (JCA) |
| Consultation: | Project Leads and Programme Board |
| Recommendation(s): | It is recommended that Joint Committee: |
| 1) | Note the latest project issues and programme risks |
| Report Author: | Jonathan Burnes, SBCD Programme Director |
| Finance Officer: | Chris Moore, Section 151 Officer, SBCD |
| Legal Officer: | Tracey Meredith, Monitoring Officer, SBCD |

1. Introduction

- 1.1 The Joint Committee requested that project issue logs and SBCD programme risks be submitted to meetings of the Joint Committee for consideration.

2. SBCD Project Issues Log

- 2.1 Any risks which pose a potentially significant or immediate risk to the overall City Deal programme and/or project delivery will be highlighted and escalated to the Joint Committee via a project issues log (attached). The issues log captures the most current position and will be updated and submitted to Programme Board and Joint Committee on a monthly basis.

3. SBCD Programme Risk Register

- 3.1 A detailed Programme Risk Register has been developed for the Swansea Bay City Deal Programme and will be managed, revised and updated by the Regional Programme Management Office. The risk register will be updated on a quarterly basis or as otherwise required. The Programme Board will review the risk register at each Programme Board meeting and escalate key risks to the attention of Joint Committee via a risk register summary (attached) which will be tabled at every Joint Committee meeting.

3.2 Each Swansea Bay City Deal project will carry its associated risks which will be mitigated throughout the application and delivery process. A detailed risk analysis will be undertaken for all projects by the Project Delivery Lead as part of the development of the five-case business model process, with a project specific Risk Register established to assist in the on-going management and mitigation of all risks. These will be available to Joint Committee as project business cases develop.

4. Financial Implications

4.1 Financial Implications are specifically outlined within the supporting appendix.

5. Legal Implications

5.1 There are no legal implications associated with this report.

6. Alignment with the Well-being of Future Generations (Wales) Act 2015

6.1 As a programme which provides an opportunity to address persistent challenges such as climate change, poverty, inequality, jobs and skills in a transformational and preventative way, the City Deal is in keeping with the approach and ambitions of the Well-being of Future Generations (Wales) Act 2015. Given the breadth of the Swansea Bay City Deal programme, it also has a significant impact across the seven well-being goals for Wales.

Background Papers:

None

Appendices:

Appendix A - Summary risk register

Appendix B - Project issues log